



Steven H. Sandell Grant Program in Retirement or Disability Research 2024 Proposal Guidelines

The Center for Retirement Research at Boston College (CRR) is soliciting proposals for the Steven H. Sandell Grant Program in Retirement or Disability Research. The program is funded by a grant from the U.S. Social Security Administration (SSA) through the Retirement and Disability Research Consortium (RDRC). The program's purpose is to promote research by junior or non-tenured scholars. Historically underserved or underrepresented individuals are encouraged to apply.

Applicants must demonstrate that their proposal focuses on at least one of SSA's [research focal areas](#): (1) Disparities by race, ethnicity, and sex; (2) Addressing barriers to disability program and SSI program participation; (3) Economic security of program applicants and beneficiaries; (4) Understanding service needs; (5) Understanding communication needs; and (6) Addressing employment barriers for people with disabilities.

Junior or non-tenured scholars, within seven years of receiving their Ph.D., are encouraged to submit a proposal. The Center welcomes applications from all academic disciplines.

One grant of \$50,000 will be awarded. Successful applicants are required to complete the research project outlined in their proposal within a year of the award. Eligibility requirements are limited to those stated below; no affiliation with the CRR is necessary to apply.

PROPOSAL REQUIREMENTS

Qualifications of the Principal Investigator

The Principal Investigator (PI) and Co-Principal Investigator (Co-PI), if applicable, are required to have a Ph.D. or comparable professional certification. Grants are not intended to fund dissertation research.

The PI and the Co-PI(s) must be junior or non-tenured scholar(s) who are within 1-7 years of completing their Ph.D. or comparable professional certification. Please note that applications with senior or tenured co-authors may be disqualified. The scholar(s) must be employed full-time at an academic or research institution. The applicant must be affiliated with an institution (with accreditation equivalent to U.S. standards) willing to enter into a sub-agreement with Boston College.

International scholars are eligible to apply, but proposals must have some relevance to U.S. policy.

Research Focal Areas

Grant proposals must focus on at least one of SSA's [research focal areas](#):

- Disparities by race, ethnicity, and sex;
- Addressing barriers to disability program and SSI program participation;
- Economic security of program applicants and beneficiaries;
- Understanding service needs;
- Understanding communication needs; and
- Addressing employment barriers for people with disabilities.

Format of Grant Proposal

Proposals should not exceed 12 pages. Twelve-point, Times New Roman font, 1.5 line spacing, and 1-inch margins are required.

Required elements of the proposal include:

- Cover page with the project title, researcher(s) name and institution(s) [1 page].
- Abstract describing the project purpose, data, and methods [1 page].
- Description of research question, methodology, data, statement of complementarity or overlap with existing or on-going research, and timeline [9 pages].
- References [1 page].

GRANT BUDGET

Budget Request

Applicants are required to submit the “Sandell Grant Budget Matrix” as part of the proposal (not included in the proposal page limit) which can be downloaded from the [Center's website](#). The project budget must provide a detailed inventory of funding requested from the CRR. Applicants must provide details about any other sources of support: funding agency, amount of award, level of effort, and period of award.

The budget may not exceed \$50,000 and must itemize the costs for:

1. Personnel: salary and benefits for PI and, if applicable, Co-PI(s) and research assistants. Describe whether this amount is a course buy-out or summer salary.
2. Materials and Supplies: e.g., research materials and computers. Researchers seeking to purchase a computer must provide a detailed justification for its specific use on the project. A computer cannot be taken outside of U.S. jurisdiction and will be considered federal property until the end of 2024.
3. Other: e.g., postage, printing.
4. Indirect Costs: capped at 10% for institutions.

Any item costing over \$5,000 is considered equipment. Equipment is not allowed under the Sandell Grant Program. All original documents for expenses incurred must be submitted.

Grants/Research Administration Office Approval

All budgets and grant proposals must be reviewed and formally approved by an authorized representative at the researcher(s)' institutional grants/research administration office. A complete and signed scanned copy of the budget matrix must be submitted with the online

application, and must include the signatures of the PI, Co- PI(s) (when applicable), **and of an authorized representative from the researcher(s)' institutional grants/research administration office.**

Cap on Indirect Costs

The indirect cost rate for the Sandell Grant Program is capped at 10%. Please contact Marina Tsiknis at tsiknis@bc.edu for a 10% cap letter if your institutional representative requires this information.

Subcontracts Mechanism for Sandell Grant Recipients

All grants awarded will be paid through an institutional subcontract with the primary researcher(s)' institution, per compliance with federal reporting requirements. Awards are not made to individuals under any circumstance.

SUBMISSION PROCESS

All applicants must complete the online submission form found on the [Center's website](#).

Required components of the online application include:

1. Contact information, educational information, and institutional affiliation.
2. Research proposal (Word or PDF attachment).
3. Current CV of the PI and Co-PI(s).
4. Budget matrix from the [Center's website](#) with signatures.
5. Name and contact information for two references.

Submissions must be received through the online system by 5:00pm (EST) on Tuesday, April 30, 2024.

Letters of Recommendation

Grant applicants have the option to submit up to two letters of recommendation for their proposal. Letters should discuss the qualifications of the applicant to conduct the research outlined in the proposal and advocate for the proposed project. Letters are also subject to the above deadline, and must be submitted through the online system by the person writing the letter at the [Center's website](#).

REVIEW PROCESS

Submissions will be reviewed by a panel of representatives from the RDRC and SSA. The following criteria will be used to evaluate proposals:

1. Relevance to retirement or disability policy as listed in the Research Focal Areas section.
2. Research design and methodology, with priority given to researchers using complex data sets which include the *Health and Retirement Study* and the *Survey of Income and Program Participation*.
3. Qualifications of the applicant and research setting.
4. Cost effectiveness.
5. Work plan design and schedule of deliverables.

NOTIFICATION OF AWARD

Awards will be announced in July 2024. Grant recipients are required to provide quarterly report updates to the program administrator and final deliverables must be completed within one year. Awardees may be selected to present their results during the annual RDRC meeting in Washington, DC.

QUESTIONS AND ADDITIONAL INFORMATION

For any questions about the Sandell Grant Program, please call Marina Tsiknis at (617) 552-1092 or e-mail tsiknis@bc.edu.

About the Center for Retirement Research

The Center for Retirement Research at Boston College was established in 1998 through a grant from the Social Security Administration. The Center's mission is to produce first-class research and forge a strong link between the academic community and decision makers in the public and private sectors around an issue of critical importance to the nation's future. To achieve this mission, the Center conducts a wide variety of research projects, transmits new findings to a broad audience, trains new scholars, and broadens access to valuable data sources. Since its inception, the Center has established a reputation as an authoritative source of information on all major aspects of the retirement income and policy debate.

Potential applicants are encouraged to visit the Center's website at crr.bc.edu to learn more about our research and activities. To join the Center's mailing list, please send an e-mail to crr@bc.edu or fill out an online form through our website.

About Steven H. Sandell

Steven Sandell was a distinguished researcher, leader, and public servant. Dr. Sandell served as the first Director of the Social Security Administration's Division of Policy Evaluation. He built the division from the ground up, assembling a dynamic professional staff committed to policy evaluation. Under Dr. Sandell's leadership, SSA created innovative mechanisms to bring in the highest quality expertise from academia and the research community. Dr. Sandell spearheaded the creation of the Retirement Research Consortium, which includes the Center for Retirement Research at Boston College, the Michigan Retirement Research Center, and the NBER Retirement Research Center. It was his dream that the centers would help to produce a new generation of highly trained social scientists to shape the future direction of policy research. In addition to his successful efforts as a leader, Dr. Sandell made seminal contributions to the literature on labor force participation of older workers, modeling retirement policy options affecting all Americans, the economics of aging and labor economics.

Steven Sandell passed away in 1999 and as a tribute to his lifetime achievements the Center for Retirement Research at Boston College named its grant program in his memory.

BLANK SANDELL GRANT ONLINE APPLICATION

(to use for preparation purposes, applications must be submitted online at:
<https://crr.bc.edu/sandell>)

Required information is marked with an asterisk. All information must be completed within a section before moving to the next. If there are any changes that need to be made, click the “Previous” button and make the necessary change. Please review all information before submitting.

Personal Information

- Name*

<input type="text"/>	First
<input type="text"/>	Last

- Citizenship*

- Home Address*

<input type="text"/>	Street Address
<input type="text"/>	Address Line 2
<input type="text"/>	City
<input type="text"/>	State / Province / Region
<input type="text"/>	ZIP / Postal Code
<input type="text"/>	<input type="text"/> Country

- Email*

Enter Email

Confirm Email

- Phone*

Institutional Information

- Title*

- Institution*

- Department*

- Office Address*

Street Address

Address Line 2

City

State / Province / Region

ZIP / Postal Code



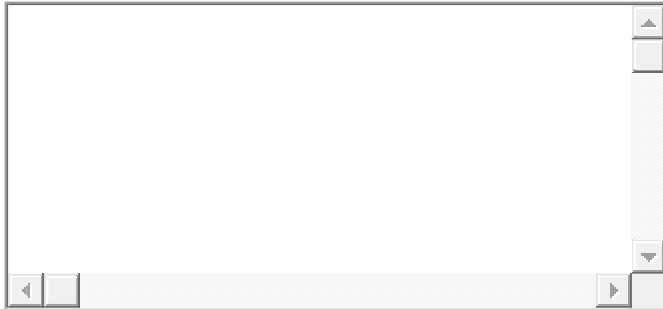
Country

- Office Phone*

Project Information

- Proposal Title*

- How did you hear about the program?



- Proposal* (upload)
- CV* (upload)
- Budget Matrix* (upload)

Education Information

- Highest Degree*

- Institution*

- Field*

- Degree 2

- Institution

- Field

- Degree 3

- Institution

- Field

- Are you within 1 to 7 years of completing your PhD?*

☐

Yes

☐

No

Reference 1

- Name*

First

Last

- Title*

- Institution*

- Email*

- Phone*

- Relationship to applicant*

Reference 2 (optional)

- Name*

First

Last

- Title*

- Institution*

- Email*

- Phone*

- Relationship to applicant*

Verify Information

- Do you verify that the information submitted is true and does not include misleading information to the best of your knowledge?*

☐

Yes